



SCHOOL BROCHURE

Mission Statement

The mission of New York General Consulting is to provide quality and accommodating English language instruction for a diverse international and local student population through innovative English teaching methodologies for their personal, academic and professional needs.

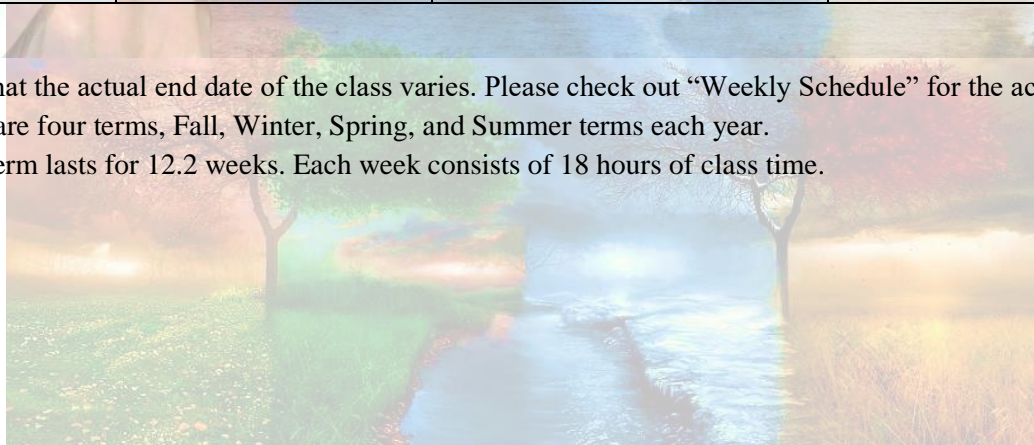
School Academic Calendar

NYGC utilizes the academic calendar of quarters. New classes begin to accommodate enrollment and class size requirements. Five enrollees are required to open a new course.

2024-2025 Semester Schedule

Quarter	Start Date	End Date	Course Change/Enrollment Deadline
Fall 1	9/16/2024	12/22/2024	10/13/2024
Fall 2	10/7/2024	1/12/2025	11/3/2024
Fall 3	11/11/2024	2/16/2025	12/8/2024
Winter 1	12/23/2024	3/30/2025	1/19/2025
Winter 2	1/13/2025	4/13/2025	2/9/2025
Winter 3	2/17/2025	5/18/2025	3/16/2025
Spring 1	3/31/2025	6/29/2025	4/27/2025
Spring 2	4/14/2025	7/20/2025	5/11/2025
Spring 3	5/19/2025	8/24/2025	6/15/2025
Summer 1	6/30/2025	9/28/2025	7/27/2025
Summer 2	7/21/2025	10/19/2025	8/17/2025
Summer 3	8/25/2025	11/30/2025	9/21/2025

Note that the actual end date of the class varies. Please check out “Weekly Schedule” for the accurate end date and time. There are four terms, Fall, Winter, Spring, and Summer terms each year. Each term lasts for 12.2 weeks. Each week consists of 18 hours of class time.



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2024-2025 Holiday Schedule

Holidays	Date	Day of the Week
Labor Day	Monday, 9/2/2024	Monday
Indigenous People's Day/Columbus Day	Monday, 10/14/2024	Monday
Veterans Day	Monday, 11/11/2024	Saturday
Thanksgiving Weekend	Thursday, 11/28/2024 Friday, 11/29/2024 Saturday, 11/30/2024 Sunday, 12/1/2024	Thursday Friday Saturday Sunday
Christmas Day	Wednesday, 12/25/2024	Monday
New Year's Day	Wednesday, 1/1/2025	Monday
Martin Luther King Jr. Day	Monday, 1/20/2025	Monday
Presidents' Day	Monday, 2/17/2025	Monday
Memorial Day	Monday, 5/26/2025	Monday
Juneteenth	Thursday, 6/19/2025	Wednesday
Independence Day	Friday, 7/4/2025	Thursday

Class Schedules

Class schedules are published on the school website. Applicants should consult with the Academic Department to determine the next scheduled program start date.

Tuition Schedule

Tuition and fees are due on or before the commencement of class. However, NYGC may agree to accept signed agreements of installment payment plan. School agents are allowed to charge a one-time late fee of \$30 for a late payment of \$1440, or a \$10 late fee per installment (maximum of 3 installments; \$480 per installment).

The method used for collecting delinquent tuition and any other monies owed is consistent for all students. Methods of payment accepted by NYGC towards student debt include cash, check, money order, digital payment, and credit/debit card.

For initial students, NYGC may charge SEVIS Processing Fee of \$350 plus mailing fee (depending on the actual cost). However, it is optional if students wish to apply on their own.

Failure to pay in a timely manner also affects the student's eligibility for vacation. It may also affect their registration for classes. If a student has an outstanding balance, school agents should request a warning letter from the DSO and students may be terminated due to failure to enroll if they did not complete payment for previous semester's tuition.

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Programs	Total Clock Hours	Tuition (\$)	Non-Refundable Registration Fee (\$)	Non-refundable I-20 processing fee (\$)	Total Cost (\$)
ESL Level 1	220	\$1440	\$100	\$100	\$1640
ESL Level 2	220	\$1440	\$100	\$100	\$1640
ESL Level 3	220	\$1440	\$100	\$100	\$1640
ESL Level 4	220	\$1440	\$100	\$100	\$1640
ESL Level 5	220	\$1440	\$100	\$100	\$1640
Connecting in English	220	\$1440	\$100	\$100	\$1640
Introduction to Writing	220	\$1440	\$100	\$100	\$1640
Accent Reduction	220	\$1440	\$100	\$100	\$1640
Socializing in English	220	\$1440	\$100	\$100	\$1640
English Grammar in Use	220	\$1440	\$100	\$100	\$1640
Public Speaking for International Students	220	\$1440	\$100	\$100	\$1640
Advanced Socializing in English	220	\$1440	\$100	\$100	\$1640
Business English	220	\$1440	\$100	\$100	\$1640
Advanced Writing Skills	220	\$1440	\$100	\$100	\$1640
American Culture	220	\$1440	\$100	\$100	\$1640
Accurate Pronunciation	220	\$1440	\$100	\$100	\$1640

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Oral Presentation	220	\$1440	\$100	\$100	\$1640
Compelling Conversations	220	\$1440	\$100	\$100	\$1640
TOEFL PRO	220	\$1440	\$100	\$100	\$1640
TOEFL STAR	220	\$1440	\$100	\$100	\$1640
GRE Prep	220	\$1690	\$100	\$100	\$1890

Academic Programs

General ESL:

- **ESL 1 (Level 1: 12.2 weeks)**

COURSE DESCRIPTION

This course helps students develop their English language skills in listening, speaking, reading, and writing for everyday adult situations and essential family, social, and school purposes. Students read short texts, write about various topics introduced in class, and actively participate in class discussions. The class is taught using a student-centered, communicative approach to English language learning.

COURSE GOAL

The goal of this course is to develop students' ability to understand simple written and spoken English, as well as build their confidence in understanding basic spoken English on familiar and personal language. Lastly, students will gain a better understanding of American culture and conventions

COURSE REQUIREMENT

Placement Test Score: 0-35

- **ESL 2 (Level 2: 12.2 weeks)**

COURSE DESCRIPTION

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This course builds upon foundational English language skills in listening, speaking, reading, and writing for everyday adult life situations and essential academic purposes. They read short texts, write short paragraphs about various topics introduced in class, and actively participate in class discussions. The class is taught using a student-centered, communicative approach to English language learning.

COURSE GOAL

The goal of this course is to build on students' previous exposure to the English language to improve their ability to understand written and spoken English, improve their ability to communicate in real-world adult situations, and understand and discuss various aspects of American culture and society.

COURSE REQUIREMENT

Placement Test Score: 36-55 OR Completion of ESL Level 1

- **ESL 3 (Level 3: 12.2 weeks)**

COURSE DESCRIPTION

The course is designed to help students to refine reading, writing, listening and speaking skills for the purpose of participating in everyday adult situations, including school. Students write and read extensively, participate in group discussions, give oral presentations, practice their listening skills and improve their pronunciation.

COURSE GOAL

This course will integrate language skills with an emphasis on improving English proficiency and understanding of American culture. Continued focus will be given to helping students acquire strategies for effective oral communication.

COURSE REQUIREMENT

Placement Test Score: 56-75 OR Completion of ESL Level 2

- **ESL 4 (Level 4: 12.2 weeks)**

COURSE DESCRIPTION

Students build upon emerging academic English language skills to engage in speaking, listening, writing, and reading tasks which are relevant to their professional, personal, and academic life.

COURSE GOAL

This course aims to develop and support functional skills for highly nuanced expression and interaction in an English language environment, primarily focusing on making multi-faceted descriptions, analyses, and evaluations.

COURSE REQUIREMENT

Placement Test Score: 76-95 OR Completion of ESL Level 3

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- **ESL 5 (Level 5: 12.2 weeks)**

COURSE DESCRIPTION

Students utilize academic language and skills to participate in discussions, create dialogues, complete written compositions, read articles, and listen to conversations and lectures regarding current events, cultural values, personal views, and other aspects of contemporary life.

COURSE GOAL

This course aims to develop and integrate language skills, with a focus on making multifaceted descriptions and analyses.

COURSE REQUIREMENT

Placement Test Score: 96 or up OR Completion of ESL Level 4



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English in Practice (EIP):

- **CONNECTING IN ENGLISH (Level 2: 12.2 weeks)**

COURSE DESCRIPTION

Connecting In English develops reading and listening skills while integrating speaking, writing, and grammar as they apply to daily, socio-cultural interactions in an English-speaking context.

COURSE GOAL

The goal of the course is to further develop students' vocabulary and grammar skills through myriad, current, and thought-provoking topics presented in a variety of genres. The course aims to promote intellectual stimulation, personal expression, and critical thinking.

COURSE REQUIREMENT

Placement Test Score: 36-55 OR Completion of ESL Level 1

- **INTRODUCTION TO WRITING (Level 2: 12.2 weeks)**

COURSE DESCRIPTION

Introduction to Writing presents writing in a structured manner as a process-based skill. This course focuses on all stages of writing. Students draw on their knowledge, beliefs, and personal experience to develop and enhance written communication skills.

COURSE GOAL

The goal of this course is to cultivate autonomous academic and practical writing skills through the presentation of step-by-step writing processes.

COURSE REQUIREMENT

Placement Test Score: 36-55 OR Completion of ESL Level 1

- **ENGLISH GRAMMAR IN USE (Level 3: 12.2 weeks)**

COURSE DESCRIPTION

Students are introduced to grammatical structures to further their ability to communicate effectively in both written and spoken contexts.

COURSE GOAL

This course aims to equip students with grammatical tools to communicate wishes, ideas, opinions, and feelings with precision and accuracy.

COURSE REQUIREMENT

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- **ACCENT REDUCTION (Level 3: 12.2 weeks)**

COURSE DESCRIPTION

This course is designed for students who wish to hone their pronunciation. This course introduces students to the technical elements of American English phonetics, intonation, and cadence.

COURSE GOAL

This course aims to develop the fundamental techniques of American English elocution. This is intended to foster comfort, efficiency, and effectiveness of speech for any English-speaking context, as well as improve active listening habits.

COURSE REQUIREMENT

Placement Test Score: 56-75 OR Completion of ESL Level 2

- **SOCIALIZING IN ENGLISH (Level 3: 12.2 weeks)**

COURSE DESCRIPTION

This course exposes intermediate students to English language skills used in a variety of social settings. As such, the focus is on conversation in pairs, small groups, and class-wide discussions.

COURSE GOAL

The goal of the class is to develop confidence and ease in dynamic social contexts through guided practice with the grammar and vocabulary commonly used for interpersonal exchange of ideas and opinions of modern themes and current issues.

COURSE REQUIREMENT

Placement Test Score: 56-75 OR Completion of ESL Level 2

- **PUBLIC SPEAKING FOR INTERNATIONAL STUDENTS (Level 4: 12.2 weeks)**

COURSE DESCRIPTION

This course introduces students to various types of rhetorical speeches and gives practice in planning and delivering these speeches to audiences.

COURSE GOAL

This course aims to develop spoken communication skills needed for post-secondary education, vocational work, and/or American life.

COURSE REQUIREMENT

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- **ADVANCED SOCIALIZING IN ENGLISH (Level 4: 12.2 weeks)**

COURSE DESCRIPTION

This course exposes upper intermediate students to English language skills used in a variety of social settings. As such, the focus will be on conversation in pairs, small groups, and class-wide discussions.

COURSE GOAL

This course aims to develop confidence, proficiency and ease in social contexts through guided practice using the grammar, word focus, communication strategies and interactions commonly associated with interpersonal exchange in formal and informal settings.

COURSE REQUIREMENT

Placement Test Score: 76-95 OR Completion of ESL Level 3

- **AMERICAN CULTURE (Level 5: 12.2 weeks)**

COURSE DESCRIPTION

This course introduces and examines American culture within the context American values, attitudes and cultural patterns. Students will be encouraged to think about their own values or patterns of behavior and compare them to what they learn in class or have experienced while living in the U.S.

COURSE GOAL

The goal of this course is to teach students about American traditions, practices and values from a historical, political and cultural perspective. Students will learn to analyze culture and behavior from a more holistic standpoint and be able to recognize not only the difference between American culture and their own, but also the many similarities. By the end of the course, students should have a greater understanding of American values, behaviors and attitudes.

COURSE REQUIREMENT

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- **ADVANCED WRITING SKILLS (Level 5: 12.2 weeks)**

COURSE DESCRIPTION

This course introduces students to a wide range of rhetorical essay forms. Students discuss the elements of these compositions and extensively practice writing each type of essay.

COURSE GOAL

This course aims to develop the fundamental techniques of composition, exposition, argument, analysis, and rhetoric that students need to successfully complete common types of written compositions and essays.

COURSE REQUIREMENT

Placement Test Score: 96 or up OR Completion of ESL Level 4

- **BUSINESS ENGLISH (Level 5: 12.2 weeks)**

COURSE DESCRIPTION

Business English exposes students to business communication conventions in the United States.

COURSE GOAL

This course is especially designed to focus on the areas of communication skills, writing, corresponding at work, reporting workplace data, developing speaking and technology skills, and communicating for employment purposes.

COURSE REQUIREMENT

Placement Test Score: 96 or up OR Completion of ESL Level 4

- **ACCURATE PRONUNCIATION (Level 5: 12.2 weeks)**

COURSE DESCRIPTION

Students will learn about and practice general conversation skills and North American English pronunciation features such as voicing, aspiration, mouth and tongue position, intonation, stress, emphasis, rhythm, linking, vowels, consonants, syllables, thought groups, phonetics and spelling rules.

COURSE GOAL

The goal of this course is to help students speak English more clearly, confidently and accurately by studying commonly confused or hard to produce vowel and consonant sounds, as well as stress, rhythm and intonation to emphasize or deemphasize certain sounds and words.

COURSE REQUIREMENT

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- **ORAL PRESENTATION (Level 5: 12.2 weeks)**

COURSE DESCRIPTION

This course helps students learn how to present on topics to deliver meaningful messages to the audience. Starting from drafting the content of the presentation to the final delivery, the teacher will guide the students to employ different delivery methods in creating speeches step by step.

COURSE GOAL

Using big ideas from TED talks, real content from National Geographic, and carefully developed language lessons, help learners to think critically and communicate successfully.

COURSE REQUIREMENT

Placement Test Score: 96 or up OR Completion of ESL Level 4

- **COMPELLING CONVERSATION (Level 5: 12.2 weeks)**

COURSE DESCRIPTION

This course invites students to join deep conversations through thought-provoking quotations, proverbs and questions from cross-cultural contexts. Students share experiences, opinions on current news, and exchange ideas on different topics in a natural and engaging way. Instructor will guide students to examine and analyze various conversation topics in day-to-day life to enhance better communication skills in English. Students will model initiating a real dialogue, apply extensive vocabulary, and gain insight into mastering conversations in this course.

COURSE GOAL

To create a real dialogue, increase understanding, and increase vocabulary in English conversation. To learn by doing, and “...making good mistakes” (Aberson & Roth, vii).

COURSE REQUIREMENT

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Test Prep:

- **TOEFL PRO (Level 4: 12.2 weeks)**

COURSE DESCRIPTION

This course will familiarize students with the content and structure of all sections of the TOEFL test. Key test-taking strategies are introduced. Students are given opportunities to apply and strengthen these strategies through practice exercises made to simulate the TOEFL test.

COURSE GOAL

This course aims to improve reading, writing, listening, and speaking skills on the TOEFL exam and will teach student the vital test-taking strategies necessary to help students achieve optimal scores.

COURSE REQUIREMENT

Placement Test Score: 76-95 OR Completion of ESL Level 3

- **TOEFL STAR (Level 5: 12.2 weeks)**

COURSE DESCRIPTION

This course further builds skills needed for students to master all sections of the TOEFL test. Key test-taking strategies are reinforced. Students are given opportunities to apply and strengthen these strategies through practice exercises made to simulate the TOEFL test.

COURSE GOAL

This course aims to improve reading, writing, listening, and speaking skills on the TOEFL exam and will teach students the vital test-taking strategies necessary to help students achieve optimal scores.

COURSE REQUIREMENT

Placement Test Score: 96 or up OR Completion of ESL Level 4

- **GRE Prep (Level 5: 12.2 weeks)**

COURSE DESCRIPTION

Advanced Test Prep prepares learners to master the writing and vocabulary sections on graduate exams. Students extensively work on a wide variety of test taking strategies.

COURSE GOAL

This course aims to develop students' abilities to master verbal, and integrated reasoning style questions while building testing confidence.

COURSE REQUIREMENT

Placement Test Score: 96 or up OR Completion of ESL Level 4



Student Service

The institution offers student support services to provide necessary information and advice. Students receive academic and professional development counseling as needed from school directors, instructors, and supporting staff. The institution ensures a rewarding educational experience for students at New York General Consulting (NYGC) by offering academic counseling and personal development guidance.

An orientation program is available to students before their first day of class, delivered through verbal, printed, web-based, or other media formats. The program covers essential information such as course details, educational objectives, administrative policies, and available support services. Throughout their study at NYGC, students have access to:

- Academic and personal advice, with additional assistance when required.
- Referrals to professional assistance when needed.
- Internet access within the school.
- Information about extracurricular and social events as appropriate.
- Support for adapting to the program, institution, and surrounding culture and community.
- Counseling and guidance on immigration regulations.
- Information and advice on health insurance, if necessary.

Individualized Counseling

New York General Consulting welcomes students from a variety of cultural backgrounds whose native language is not English. We believe that having a diversity of cultures represented on our campus and in our classrooms enriches the education of the entire NYGC community.

Individualized academic, personal, and immigration counseling is provided to students all day long. School instructors, faculty, and staff are caring, thoughtful, and dedicated. We work closely with our students to meet all of their personal, academic, and professional needs.

- Our small classes and nurturing school community offer students a supportive and stimulating environment in which to further their general education while expanding their skills in English.

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- The English as a Secondary Language (ESL) instructors work closely with each student to develop a course of study based on the student's abilities and academic goals.
- Students receive assistance regarding I-20 forms and visas, if needed.
- Students receive help in accessing local resources.
- The ESL teachers assist students with the transition into the mainstream classrooms and American culture in general.
- For students pursuing admission into an American university, advising is available as well as help with Test of English as a Foreign Language (TOEFL) preparation.

NYGC also provides other services for students to verify their study with us (i.e. opening a bank account, applying for a driver's license, transportation information, etc.). Additional assistance is extended to students who need verification of their student status.

Procedures of Consultative Advising & Referral Policy

1. When students are in need of personal, academic, and immigration consultative advising, they should contact school agents.
2. During the meeting, if students' needs are beyond the capability of school agents, the school agents make an advising request form completed with a possible schedule and the issue addressed and submit it to the PDSO, Chief Executive Director or the Academic Director.
3. Once the submission is made, the PDSO, Chief Executive Director or the Academic Director holds a meeting within 72 hours, and a meeting log is completed with narratives and placed in the secured cloud drive of NYGC.
4. In the event that the PDSO, Chief Executive Director or the Academic Director feels that students' needs exceed their capability, the PDSO, Chief Executive Director or the Academic Director refers students to qualified professionals in that field.
5. In the event that students are referred to the qualified professionals, NYGC PDSO, Chief Executive Director, or the Academic Director closely monitor and regularly meet with the students to make sure the students' needs are met. All meeting logs are completed with narratives by the PDSO, Chief Executive Director or the Academic Director in charge and placed in the binder.

Health Insurance

While health insurance is not obligatory for F1 students, it is strongly advised that international students acquire student health insurance during their stay in the United States. Medical expenses in the country can be costly, and the absence of health insurance can have severe repercussions, potentially jeopardizing your F1 visa status and hindering your studies.

International students holding F1 visas have the option of purchasing Compass Student Health Insurance, or ISO's International Student Health Insurance.

Metro Plus Health: Free or low cost for New York residents.

Contact person: Yanze Liu: liuyanz@metroplus.org

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Culture Recreation/Social Events

While being enrolled in NYGC, all students have access to many fun, educational, social, and recreational activities. Throughout the course of study, students are offered extra-curricular cultural outings/field trips in New York City, ranging from museum visits to outdoor activities, cultural parades, and free concerts. To further enhance student's social and cultural experiences, our friendly staff plans holiday parties before or after class to foster school spirit and introduce students to American culture and holidays.

Student ID Card

All students attending New York General Consulting are eligible to receive a student ID Card at no charge. If a student loses a card, a \$10 ID replacement fee is charged for the second ID card. Having a student ID card is helpful for receiving discounted admission to many museums in NYC and other benefits.

Living Accommodation Assistance

NYGC does not accommodate or arrange living houses or apartments as well as dormitories to international students by itself or at the campus.

School Contact Information

- School Front Desk: (212)268-6262 Ext. 100
- International Student Office: (212)268-6262 Ext. 112 & 113
- School Academic Office: (212)268-6262 Ext. 110 & 105 & 106
- School Administrative Office: (212)268-6262 Ext. 100
- School Finance Office: (212)268-6262 Ext. 116
- School Student Service: (212)268-6262 Ext. 104 & 109 & 200 (Korean & English) Ext. 103 (Japanese & English) Ext. 116 & 117 & 118 (Chinese & English) Ext. 113 (Spanish & English)

School Operation Hours

Class Hours:

Monday-Wednesday: 8:30AM-8:30PM

Thursday-Sunday: 8:30AM-10:00PM

Office Hours:

Monday-Friday: 9:00AM-5:00PM

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